

UCO eLearning Evaluation Rubric

Regional Geography of the World

Evaluation Scale:

Reviewed by:

January 31, 2008

UCOnline Quality - 90 - 100 percent

Meets Requirements - 80 to 89 percent

Needs Improvement - Below 80 percent

Evaluator instructions: *The course content order and location does not have to match the rubric order and suggested location. Items in section one are required. Items in all other sections are rated on a scale of 0 to 2, based upon the criteria in for the item.*

*The blue, yellow and green sections of this form indicate where input is required. The blue section (above) is for the title of the course you are evaluating. For yellow sections, use the drop down list associated with the section. Green sections are for text entry of comments or clarifying information. You are not limited to the visible space. Please enter as much narrative as required. **Comments are EXTREMELY important to the designers. Please enter helpful feedback as required.***

The course designer will be given a summary report of the ratings and comments from the team assigned to evaluate the course; comments and scoring from raters will be anonymous.

If you experience any difficulties with this form, contact Sandra Burkey at 405-974-2529 or sburkey@ucok.edu.

Section 1 – Required Information (25 percent)		
		All listed elements MUST be present for credit.
1	Instructor biographical information is present, including accurate contact information, including telephone, e-mail, office location, office hours, and explanation of acceptable communication methods.	
2	An orientation to the course site is provided.	
3	The course syllabus follows all standard UCO guidelines, including an accessible syllabus attachment. The syllabus must include course number, course description, course prerequisites, course objectives, course outline, and course requirements and evaluation. (For additional information, see guidelines at http://www.busn.ucok.edu/academicaffairs/FORMS/NEWCOURSErecommendedcoursesyllabi format.htm)	
4	As appropriate, all policies related to e-mail, assignments, and assessments are available. This section shall include grading time tables, response times, and preferred e-mail.	
5	All text-based resources, including the syllabus, are designed for web viewing.	
6	All text-based resources are designed for printability.	
7	All associated web links function properly.	
Total for Section 1		0.00%
Comments for Section 1		

Section 2 – Course Site Design and Navigation (20 percent)			
3	0- Needs Improvement	1- Meets Requirements	2 - UOnline Quality
1	The course site utilizes a consistent design throughout all pages.		
	The design of the course site is inconsistent.	The design of the course site is consistent.	Not only is the course site visually and functionally consistent but, it is also aesthetically pleasing.
2	A schedule of course assignments and events is available and contains detailed information about the assignments and events.		
	The course schedule is not provided.	The course schedule is provided.	The course schedule is provided in a format that is well-designed and user friendly with a detailed schedule of all assignments and events for the course.
3	The course site has a professional appearance.		
	The course site is not professional in appearance	The course site is professional in appearance.	The course site has a highly professional appearance.
4	The course site is logically organized, and reflects ease of use and navigation.		
	The course site is disorganized and difficult to navigate.	The course site is organized.	The course site is well-organized, consistent, and easy to navigate.
Total for Section 2			0.00%
Comments for Section 2			

Section 3 - Activities and Assignments (20 percent)			
	0- Needs Improvement	1- Meets Requirements	2- UCO Quality Online
1	A variety of assessments and assignments are included in the course.		
	Activities to assess student learning or skill attainment are not present in this course.	This course includes activities to assess students' content knowledge, and/or skill attainment.	This course has multiple activities to assess students' content knowledge, and/or skill attainment.
2	Grading criteria are available for each assessment or assignment.		
	Grading criteria are not available for assignments and assessments.	Grading criteria are available for assessment activities and assignments.	Grading criteria are available for all assessment activities and assignments.
Total for Section 3			0.00%
Comments for Section 3			

Section 4 - Engagement and Interactivity (20 Percent)			
	0- Needs Improvement	1- Meets Requirements	2- UCO Quality Online
1	Announcements are utilized for faculty-to-student communication. (Examples of announcements include course announcements, page headers, e-mail, calendar, and discussion postings.)		
	No course related faculty-to-student communication method is used.	At least one course related faculty-to-student communication method is used.	More than one course related faculty-to-student communication method is used.
2	There are opportunities for students to interact with the instructor. (Examples of interactions include online office hours, Who's Online availability, facilitated discussions, and e-mail.)		
	There are no opportunities for students to interact with the instructor.	There are opportunities for students to interact with the instructor.	There are many opportunities for students to interact with the instructor throughout the course.
Total for Section 4			0.00%
Comments for Section 4			

Section 5 –Technology (15 percent)

	0- Needs Improvement	1- Meets Requirements	2- UCO Quality Online
1	Students are informed of technology requirements for the course including connectivity and speed minimum standards, required software, and other required ancillary software.		
	Technology requirements are not addressed.	Minimum technology requirements are addressed.	Minimum technology requirements are addressed and preferred technology requirements are delineated.
2	File sizes are easy to download and view at various connection speeds.		
	On campus, most files open in more than 30 seconds.	On campus, most files open in 30 seconds or less; all files open in no more than 1 minute.	On campus, all files open in 30 seconds or less.
3	All course content and technological elements are ADA compliant.		
	Minimum ADA compliance standards are not met.	Resources for ADA compliance are available on the course homepage. Most images include alternate text. Most text-based files use CSS, have high contrast font/background colors, and include audio captioning. Most video files have text captioning.	Resources for ADA compliance are available on the course homepage. All images have alternate text. All text-based files use CSS, have high contrast font/background colors, and include audio captioning. All video files have text captioning.
Total for Section 5			0.00%
Comments for Section 5			

Section 6 – Optional Elements (Up to 5 percent)			
	0- Needs Improvement	1- Meets Requirements	2- UCO Quality Online
1	Additional resources and links for the course are provided.		
	Additional resources or links for the course are not provided.	The course content provides additional resources and links.	The course content provides additional links and resources which are content-related.
2	Multimedia objects utilized to enhance content are pedagogically sound and designed to promote self-learning.		
	Multimedia objects are absent or unavailable.	Multimedia objects are available and adequately designed.	Multimedia objects are integrated logically into content , and are designed to promote learning.
3	The learning outcomes are present for the course.		
	Learning outcomes are not present in the individual learning modules.	Learning outcomes are stated in the individual learning modules.	Learning outcomes are clearly stated in the individual learning modules.
4	Students are provided opportunities for self-assessment.		
	Students' self-assessments and/or peer feedback opportunities do not exist.	Students' self-assessments and/or peer feedback opportunities are limited.	Students' self-assessments and peer feedback opportunities exist throughout the course.
5	Learning modules contain a variety of formats to increase student interest and provide interactivity; Examples of formats include text, graphics, audio, video, simulations, and animations.		
	Modules use text only.	Modules use one format in addition to text.	Modules use two or more formats in addition to text.
6	Students are provided opportunities to work on collaborative projects.		
	Students are not provided opportunities to work on collaborative projects in the course, i.e. chat and discussion.	Students are provided opportunities to work on collaborative projects in the course, i.e. chat and discussion.	Students are provided numerous opportunities to work on collaborative projects using a variety of communication tools, i.e. chat and discussion.
Total for Section 6			0.00%
Total Score out of 100			0.00%
Rating: Needs Improvement - Below 80 percent			
Overall feedback			