

**MINUTES – Draft 4-6-06**  
**of the University of Central Oklahoma**  
**FACULTY SENATE**  
**Thursday, March 9, 2006**  
**Education Building, Room 106**

***ROLL CALL***

Members present (24): Senator Beasley, Senator Bize, Senator Boling, Senator Cochran, Senator Dickson, Senator Eckard, Senator Ferguson, Senator Hartmann, Senator Hepner, Senator Hickman, Senator Holt, Senator Lucus, Senator Mock, Senator Montes, Senator Moyers, Senator Nelson, Senator Roberson, Senator Singer, Senator Smith, Senator von Minden, Senator Wallo, Senator Waters, Senator Webb, Senator Wright, Senator Zhu.

Members absent (7) Senator Bird, Senator Dowdy, Senator Law, Senator Rooker, Senator Singer, Senator Voth, Senator Youll.

Recognition of visitors to the Senate: Asst. Vice President J. Legere, Asso. Vice President P. LaGrow, Student Secretary Ashley Mead, Dr. Tana Stufflebean, and Heather Warlick, Vista.

Attendance Record for members of 2005/2006 Senate:

One Senator has missed five meetings (Moyers); Four senators have missed four meetings (Dowdy, Hickman, Smith, Youll); four senators have missed three meetings (Bird, Cochran, Eckard, Nelson,); two senators have missed two meetings (Voth, Zhu); eight senators have missed one meeting, and twelve members have a perfect record of attendance.

***APPROVAL OF THE MINUTES***

***GUEST***

V.P LaGrow: T & P Task Force. Thanked members for hard work. M. Bidlack, W. Claire, J. Garic, O. Hansen, D. Haskins, M. Henderson, R.Ice Chair, J. Machell, c. Markwood, J. Mock, G. Pinkson, J. Roberson, M. Shirley, W. Wallo, P. Washington.

President LaGrow reported: 3 forums in February; reviewed page by page; light turnout-but good; will collaborate questions from forums and take back to T & P Task Force.

From forums:

- Non-tenure track faculty, why all but 1 yr. counted for tenure track position?
- Pre-tenure review- what does compilation and summary mean?
- Process for post-tenure review: audience felt like language was too severe. Questioned if this did follow BORAC policy. Unclear how review will take place every three years.
- Timing last annual review. How this should be handled, timing awkward.
- Peer review form changed-replaced by statement that teachers will compromise at least 50% of the faculty member's evaluation.
- Included a filled out peer evaluation documents now have 2 choices in signatures

- Add a clause that a previously tenured emeritus faculty member may serve on T & P committee.
- College T & P committee should not be an associate Dean or Dean and or member of promotion committee.

### ***GUEST***

Dr. Tana Stufflebean- Status of Operating Code for the Appellate Committee on Dismissal of Tenure faculty.

- Members of Committees include
- Committee met once a month in Fall 2005, a copy of final report submitted to Webb, B. Morelli, Provost Radke, F.S. President Roberson
- There are still some editorial changes but Provost Radke has approved of document and President Webb is also in favor
- Each Section of the document was reviewed carefully. Dr. Jan Hardt was the editor.
- Dr. Stufflebean clarified the committees will include 8 full members, 2 support members and 1 appt. from President Webb. Appt from Presidents office did not appt. person. When approved by Morelli The Grievance Committee with Senate approval.

### ***EXECUTIVE COMMITTEE REPORTS***

#### **President's Report:**

President Roberson thanked Dr. Stufflebean and committee.

- Meeting with Provost 3/7/06
- Received letters from Provost concerning several bills.
- FSP 2005-06-13-general consensus of proposal
- FSP 2005-06-12 – send to budget committee for further consideration then President can take to Budget Task Force.
- FSR 2005-06-10R – BORAC: statement has to be doctorate required could add a statement that President can waive this requirement.
- Provost has spoken to Pres. about pay adjustment for adjunct faculty.
- 03-04-14: Estater alternative LB
- Senate walls has worked with procedure and has changed to update.
- Faculty compensation on pay. President Webb wants paycard task force to voice suggestions before looking at compensation.
- Reorganization of enrollment services. Vice President Pope is working on this
- Provost shared he will forward to V.P. Kriedler the bill to allow free parking for GA/TA.
- 2004-06-07- This maybe possible if its add in upon recommendation of the Chair of the Dept. and the Dean of the College.
  - Comment: Sen. Eckard- could we take into consideration that this still implies that the Dept. could lose position?

- Sen. Hepner- Senator Chen, author of the bill, original idea was that the threat of losing the position might force dept. to hire someone just to keep position.
- Pres. Roberson asked Sen. Wall to revisit 04-05-07 to add new wording.

**Vice-President's Report:**

Vice President Beasley announced that April 6, 2006 is last deadline for new bills

**Historian's Report:**

Attempting to archive all senate documents. May use memory sticks or discuss archiving with I.T.

**Secretary/Treasurer's Report:**

Approximately 4,500 in budget.

**Parliamentarian's Report:**

Sen. Montes is conducting elections for T & P Task Force for College of Business and College of Education Professional Services. Requests for nominees will be disseminated after Spring Break.

***UNIVERSITY WIDE COMMITTEE REPORTS***

**Academic Affairs:**

Brief meeting. Went through how to approve program. Dance Ed. program approved, recreation program sent forward to Provost. New programs will go through faculty approval.

**Distant Learning:**

Met on 3/3; reviewed websites and information on distance learning. This committee will continue. V.P. Donaldson is chair.

Lori Singer arrived 3:05 p.m.

**Faculty Merit:**

Committee met Friday, February 24. The scoring process was discussed and the final meeting to make selections is scheduled for Tuesday April 11. There is concern about how few applicants there are this year and whether this is a result of the perception that the new application requires more work.

\$10,000 to be spilt up total number of applicants 9.

Comments CAMO is understaffed and faculty merit does impact on ability to teach.

**Faculty Enhancement**

No Report

**Faculty Salary Schedule Task Force**

Met on 3/3/06 for the first time. Asked to put 8-9 principle guiding principles for Task Force.

**Faculty Handbook Committee:**

Through Chapter 1; Continue to work with "parking lot" issues. Faculty roles, and responsibilities; summer term teaching and office hour issues. Specific revisions may be held over to next year. President Roberson suggested that Senator Montes and Senator Beasley take organization of T & P document to editorial board.

**Globalization:**

Meet 3/8: Passport Egypt schedule will be complete next month.

**Graduate Council:**

Report Online

**IT Advisory:**

Senator Dickson-seems like it is being refreshed.  
Senator Beasley- no contact, no report

**Academic Affairs:**

Provost will forward. Academic advisement bill to Vice President Pope

**Personal Policies:**

V.P. Legere commented Calendar Committee established 1998. University cannot begin earlier than 8/18 and no later than 8/24 in the fall semester and no later than second Monday of Jan. (Third Monday MLK Day) in the Spring Semester; second Monday of Jan. would allow for students to get out early and to complete enrollment in first week. 3 week break=4 week in May can offer small blocks of courses. V.P. LeGere will send calendar guidelines to Senator Beasley to post. Committee will not recommend (Bill Number)

**Budget Committee:**

See election report online, 2 bills #12. Discussed FSP 05-06-15 faculty pay raise.

Senator Mock: Could we shift from proposal to resolution to Faculty Salary Selections Task Force?

Senator Hepner-Will not have recommendations from that committees 1 year. Suggest to send to UCO Budget Task Force.

Senator Montes- This bill regards salary, we should have now. Task Force structure may be completely different.

Senator Wall- Could be sent to Budget Committee and Faculty Salary Selection Task Force. Bill will be a resolution

**CCPE**

Task Handbook Comm.

**Faculty Welfare:**

2/8 meeting- Election meeting. Discussed formulation of bill to propose free membership to Wellness Center. Director of Wellness Center would be glad to attend Faculty Senate meeting. President Roberson commented that the Provost stated the Wellness Center was built with student funds and faculty may not be eligible for free membership. This needs to be followed upon.

**Grievance Committee:**

No Report

**Information Technology:**

3/27 has meeting with IT. Capacity with Lotus Notes is set by IT. Will talk to IT about expanding capacity. Senator Dickson checked a time out problem with Lotus notes and said if you were using as standard browser (Explorer) it will not kick you off.

**Student Relations:**

Student Senate is approving new organizations on campus

**AD HOC**

Grade Appeal Policy Sent to Ad Hoc-will be a final report on 3/23

Off Campus Work Policy-being reviewed

***OLD BUSINESS***

08-Faculty Welfare Committee working on

11-Sen. Webb-no action

12-Requesting to withdrawal, Bill withdrawn

13-Budget Committee in favor of Faculty Pay Raise Bill-will support

***INTORDUCED***

FSP 05-06 14

05-06 IT

Senator Mock will recommend that FSP-15 be changed to FSR-15.